Terms of Use

Using SmartEx for business communication and exhibition work.

Updated: 1 November 2026

The service is provided by Individual Entrepreneur Alla Vladimirovna Lokot (Локоть Алла Владимировна), tax ID 780443351167, registration number 323784700389194. Address: 4 Vedeneeva Street, Saint Petersburg, 195427, Russia. Support: support@smart-expo.ru; personal data: data@smart-expo.ru.

Contents

1. Accounts and authority
2. Free features and booth access
3. Materials and communication
4. Meeting recording and automatic summaries
5. Availability and restrictions
6. Software rights and responsibility
7. Data, deletion and changes

01 Accounts and authority

Provide accurate information and keep it up to date. When acting for a company, you confirm your authority to create its profile, invite employees and manage its materials.

Keep your password private. Contact support if you suspect unauthorized access. Employee permissions depend on their roles and assignments; the company is responsible for keeping its team membership current.

02 Free features and booth access

Company registration, the directory, publication of ordinary company materials and messaging are available without purchasing booth access.

Corporate booth features are provided to an exhibiting company for a particular exhibition. The company assigns employees and may have separate authorizations at several exhibitions. Recording, transcription and summaries are tools for authorized booth staff.

The service scope, duration, price, number of staff places and any equipment provision are agreed with the company or specified in its exhibition participation arrangement. Payment and access are handled in accordance with applicable law and platform rules. This document page is not an invitation to purchase a service.

03 Materials and communication

Only publish materials you are entitled to use and share. Rights remain with their owners; SmartEx receives only the rights needed to store, display and transfer them as part of the service.

Company chats are accessible to employees of the relevant companies, including employees who join later. Recipients can save shared information outside SmartEx. Contact notes are visible within your own company and hidden from the other side. Each employee keeps their own favourites.

- Do not publish unlawful content, infringe others' rights or impersonate another person or company.
- Spam, fraud, malicious files, unauthorized access attempts and bypassing security restrictions are prohibited.
- Do not upload third-party personal data, trade secrets or other protected information without an appropriate basis.

04 Meeting recording and automatic summaries

Inform participants and obtain the necessary consent before recording. If anyone objects, do not begin recording or stop it. Microphone permission does not replace agreement between people.

Audio stays on the device. Text is sent to the server and language model provider for cleanup and a summary. Both sides receive the shared summary; original and cleaned transcripts are restricted to the recording side. The user manages local audio separately while respecting participants' rights.

Speech recognition and language models may get names, numbers, meaning or agreements wrong. Verify important conclusions against the original conversation. A summary does not replace a signed contract or professional advice.

Detailed rules: https://smart-expo.ru/en/recording.

05 Availability and restrictions

Some functions depend on connectivity, device permissions, a downloaded speech model, staff roles and exhibition status. Unfinished actions may wait for a connection or a model download.

The operator may restrict access in response to violations, security threats or binding legal requirements. Where possible, users are informed of the reason. The operator takes reasonable steps to maintain reliability but does not promise that the service will never fail.

06 Software rights and responsibility

Rights to the SmartEx software, design and branding belong to their respective owners. Users may use the service for its intended purpose within their authorized access.

Each party is responsible for its actions under applicable law. These terms do not remove mandatory user rights or liability that cannot lawfully be excluded.

07 Data, deletion and changes

Personal data processing is explained at https://smart-expo.ru/en/privacy. Request deletion through the available in-app option or by emailing data@smart-expo.ru; instructions are at https://smart-expo.ru/en/delete-account.

Verified deletion requests are generally handled within 30 calendar days, subject to mandatory legal time limits. Company workspace data and retention duties are considered separately from a personal account.

The current terms are published at https://smart-expo.ru/en/terms. Changes do not remove rights guaranteed by law.

Service operator

Individual Entrepreneur Alla Vladimirovna Lokot (Локоть Алла Владимировна)

Tax ID (INN): 780443351167 · Registration number (OGRNIP): 323784700389194
4 Vedeneeva Street, Saint Petersburg, 195427, Russia
data@smart-expo.ru

Permanent link: https://smart-expo.ru/en/terms